

SWINGING SQUARES

BY-LAWS

As amended April 22, 2024

1.0 CLASS

(a) One (1) admission will be free to any for their first workshop night.

2.0 FISCAL YEAR

(a) The fiscal year shall run from January 1 to December 31.

(b) The Treasurer's Annual Report will cover the period from January 1 to December 31.

3.0 CLUB AFFILIATIONS

Membership must be maintained in the following organization for insurance purposes.

(a) EDSARDA (Eastern District Square and Round Dance Association)

4.0 ALCOHOL, ILLEGAL DRUGS AND SMOKING

NOT permitted in the building at any Swinging Squares event.

5.0 BOARD MEETINGS

(a) An approved copy of the minutes of the Board meetings will be emailed to the membership. The Secretary will maintain a binder for review at workshops.

(b) Board meetings will not be held during Club functions as class workshops, dances, etc.

6.0 BADGES AND TITLE BARS

- (a) Members of the Board are entitled to wear a title bar attached to the Club badge indicating they are members of the Board. It shall read “Board Member” and be supplied by the Club.
- (b) Officers of the Board, elected by the members of the Board, shall be entitled to wear only the following title bars—Chairperson, Vice-Chairperson, Secretary, Treasurer. The Club will supply these bars. Board members are encouraged to wear their Club badges with appropriate Title Bars to all Club functions.
- (c) Only members in good standing are entitled to wear the Swinging Squares badge and are encouraged to wear them at all Club functions.
- (d) Upon graduation, class members joining the Club will be provided a permanent Swinging Squares badge.

7.0 PROGRAM

- (a) Is responsible for negotiating and signing contracts with the halls, callers and cuers.
- (b) Program scheduling should be completed two (2) years in advance, when possible.
- (c) Callers and cuers should be contacted and confirmed one (1) week prior to the dance.

8.0 PUBLICITY

Will be responsible for publicizing all Club events by announcement in:

- (a) Newspapers, flyers, and social media.
- (b) Monitor square dance websites for information and schedules for accuracy.

9.0 SUNSHINE

The Board will be responsible for sending a:

- (a) Floral arrangement, a fruit basket, or appropriate donation from the Club on the passing of a Club member.
- (b) Card on the passing of a member's family.
- (c) Card to a Club member in the event of an illness or special occasion.

10.0 DOOR PRIZES

Treasurer will be responsible for the handling of door prizes.

- (a) Free admission - one single at a workshop and one couple at a dance.
- (b) If the door prizes are donated, adjustments will be made accordingly.

11.0 ACTIVITIES

Will be responsible for outside Club activities such as:

- (a) Any activities planned to fulfill the social aspect of the Club activities. Costs are to be borne by the Club members unless otherwise stated.

12.0 CLASS CO-ORDINATOR

Will be responsible to:

- (a) Contact a class member who is absent for two (2) weeks.
- (b) Keep class members notified of our own Club's events as well as other Clubs.
- (c) Listen to class members problems pertaining to the Club and dancing and help find a solution to the problems.

13.0 EXEMPTIONS

The Treasurer and his/her partner or persons designated by the Treasurer to act on his/her behalf are exempt from paying fees for the dances and workshops.